

**PURCHASE ORDER**

Signatory Name: \_\_\_\_\_

Industrial Development Agency Name: \_\_\_\_\_

**Re: Purchase Order for Updated 2025 CBA Tool****I. Background/Understanding**

The Industrial Development Agency (the “Client” or “IDA”) is a subscriber to the MRB CBA Tool and wishes to upgrade to its most current version, the “2025 CBA Tool”. The 2025 CBA Tool allows for several improvements, most critically the calculation of the value of the Public Subsidy as a percentage of the “Total Project Construction Cost”, using a net present value discount of the value of the presumed PILOT abatement. The 2025 CBA Tool also includes updated multipliers and a number of other minor improvements to the functionality of the tool.

**II. Purchase Order**

By signing below, the IDA hereby orders the purchase of the 2025 CBA Tool in MS Excel spreadsheet format and agrees to the payment of \$1,000 for same, under the existing terms and conditions of our previously executed agreement for the CBA Tool.

Approved By:

\_\_\_\_\_  
Signature\_\_\_\_\_  
Title\_\_\_\_\_  
Date

<https://mrbgroup365.sharepoint.com/sites/Proposals/Shared Documents/New York/Cost Benefit Analysis Tool/CBA Tool Production/2025 Update/Letter Order - 2025 CBA Tool - Existing Customers.docx>